



Environment, Safety and Health Management System

ES&H Compliance Guideline

ESH-048

Forklift Trucks

An Important Note

1. Using this guideline is subject to the conditions in our [Disclaimer](#).
2. This document (including the legislative references) is regularly updated. Please check that this is the current, up-to-date version before using the information below. **Highlighted text** indicates changes incorporated in the latest update of this document.

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1. Scope

This Guideline covers the requirements associated with the purchasing and hire, work areas, operation, refuelling, inspection and maintenance of forklifts. It also includes requirements related to the types of forklifts to be used in specific circumstances (eg. indoors, in hazardous areas, etc).

2. Objectives

To ensure that all forklifts are of the correct type for the work to be done, that they are all maintained in good working order and that all legislative requirements are met.

3. Definitions

None.

4. Issues to be Addressed

Please Note

This section of the ES&H Guideline needs to be expanded and further developed by users into a full operational procedure. This is done by incorporating details to reflect your company's structure, work process and local circumstances; legislative and other requirements; and technical details from publications and guidance notes. Assistance with developing procedures is available from Management Systems Australia.

The major issues addressed in this guideline are as follows:

4.1. Purchasing and Hire

Purchasing and hire specifications for forklifts (refer ES&H Guideline [ESH-021](#)) shall take into account at least the following:

- The work which needs to be carried out, including potential loads;
- The selection of suitable forklifts and attachments;
- The available controls and whether they are suitable for the intended tasks;
- The maintenance requirements;
- The area where a forklift needs to operate (eg. hazardous areas, etc.).

Purchasing and specifications shall include the safety features required for the forklift. This shall include, as applicable:

- Warning devices such as forward and reversing beepers, lights, rotary flashing lights, air horns, etc);
- FOPS (Falling Objects Protective Structure);
- Seat Belt;
- Load chart for safe handling of loads.

4.2. Forklift Operators

The following requirements shall apply to personnel assigned to operate forklifts:

- Forklift operators shall be properly trained to operate the specific forklifts they are required to operate (refer ES&H Guideline [ESH-003](#))
- Such personnel shall also hold the appropriate certificate of competency in accordance with the National Guidelines for Occupational Health and Safety Competency Standards for the Operation of Loads-shifting Equipment and Other Types of Specified Equipment (refer Section 8 of this ES&H Guideline). In addition, where required by the authority (e.g. in WA), forklift operators shall hold an appropriate National Licence, in accordance with the requirements of the National Standard for Licensing Persons Performing High Risk Work.
- Forklift operators shall undergo a health assessment (refer ES&H Guideline [ESH-081](#)).

4.3. Daily and Pre-operation Inspections

Work instructions shall be prepared and issued for the daily and pre-operation inspection of forklifts. This shall include at least:

- Inspection of carriage and fork and lifting assembly, hydraulic system for possible leaks, engine for fuel or oil leaks, tyres, overhead guard and forklift body overall.
- Testing of brakes, forward and reverse movement, steering, lifting and tilting controls, and warning devices (horn, flashing lights, brake lights, turning lights, reversing beepers)
- Checking of capacity rating, radiator water, battery water, fuel level, brake fluid, hydraulic fluid level and instrumentation.
- Inspection of the work area.

Work shall not commence unless the forklift is in proper working order and the work area is clear of obstacles. Any deficiencies or problems shall be recorded, reported and addressed (refer ES&H Guidelines [ESH-009](#) and [ESH-028](#)).

4.4. Forklifts Operation

Areas where forklifts operate shall be:

- Clearly marked and sign posted (refer ES&H Guideline [ESH-032](#));
- Kept free of obstructions;
- Provided with separate areas for pedestrians and zebra crossings or walkways;
- Posted with speed limits and other traffic signs.

Where possible, pedestrian access to areas where forklifts operate shall be restricted by means of barriers.

Company personnel shall be instructed to, whenever possible, stay away from forklift operational areas.

Personnel who need to be present at night in areas where forklifts operate frequently, shall be issued and shall wear high visibility safety garments, in accordance with Australian Standard AS 4602 (refer section 8 below).

Forklift operators shall:

- Use the forklift only for the purpose for which it is intended.
- Forklifts must not be used to lift persons, unless it is a forklift specifically designed and equipped for this purpose.
- Where applicable, use the appropriate Personal Protective Equipment (refer ES&H Guideline [ESH-052](#))
- Operate the forklifts safely and in accordance with their training and observe all operation instructions (eg. speed limits)

Forklifts which emit fumes (eg. diesel) must not be used indoors (eg. warehouse, cold room, etc).

Empty drums shall not be used for lifting heavy materials.

Only flame-proof forklifts shall be used in hazardous areas (refer ES&H Guideline [ESH-058](#)).

4.5. Maintenance

All forklifts shall be maintained on a regular basis. This shall include:

- Maintenance work to be done by qualified personnel
- A controlled maintenance schedule
- Specific work instructions for maintenance work.

4.6. Refuelling and Battery Charging

Specific Work Instructions shall be prepared and issued for the refuelling of different types of forklifts. These work instructions shall preferably be a sign mounted at the refuelling point.

LP Gas and diesel refuelling areas shall be designated as hazardous areas, in accordance with ES&H Guideline [ESH-058](#).

Appropriate safety precautions shall be exercised when charging forklift batteries. These shall at least include precautions related to:

- Spillage of electrolyte (refer ES&H Guideline [ESH-024](#))
- Fire-prevention (refer ES&H Guideline [ESH-045](#))
- Proper ventilation (refer ES&H Guideline [ESH-090](#))
- Electrical safety (refer ES&H Guideline [ESH-062](#))

5. Responsibilities of Personnel

The following personnel should assume the primary responsibility for the activities covered by this guideline:

- Maintenance Manager
- Warehouse Manager (or other managers responsible for the operation of forklifts)
- Forklift Operators



- Maintenance personnel

6. Supporting Documents

Work Instructions

Specific work instructions for the inspection and maintenance of each type of forklift

Forms

Forklifts Maintenance Schedule
Forklifts Inspection Schedule
Forklifts Inspection Sheets.

7. Related ES&H Guidelines

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| ESH-003 | ES&H Training and Competency |
| ESH-009 | Hazard Notification and ES&H Improvement |
| ESH-021 | Procurement |
| ESH-024 | Hazardous Substances and Dangerous Goods |
| ESH-028 | Hazard and Risk Management |
| ESH-032 | Safety Identification and Signage |
| ESH-045 | Fire Prevention and Control |
| ESH-052 | Personal Protective Equipment |
| ESH-058 | Areas with Flammable Gases and Dusts |
| ESH-062 | Electrical Safety |
| ESH-081 | Health Assessments and Surveillance |
| ESH-090 | Air Quality and Ventilation |

8. External References

This section includes references to external (i.e. not controlled by the company or the organisation) references specifically related to the issues covered by this Guideline. These include acts, regulations, codes of practice, management system standards, Australian standards, guidance notes and publications.

Please Note

Click on any of the links below to access the relevant web site and gain access to the required documentation, as referenced below.

8.1. Acts and Regulations

Commonwealth

<http://www.comlaw.gov.au>

Occupational Health and Safety Act 1991 – Part 2 Div 1 (amended November 2009) (amended January 2010)

Occupational Health and Safety (Safety Standards) Regulations 1994 – Part 5, and Part 12 Div 12.5 (amended December 2008)

New South Wales

<http://www.legislation.nsw.gov.au>

Gas Supply Act 1996 (amended May 2009) (amended June 2009)

Dangerous Goods (Gas Installations) Regulation 1998 – Part 3

Occupational Health and Safety Act, 2000 - Part 2, Division 1 (amended October 2009)

Occupational Health and Safety Regulation, 2001 - Chapter 5 Parts 5.1, 5.2, 5.3 and 5.4 (amended September 2009) (amended February 2010)

Occupational Health And Safety Amendment (National Code Of Practice And National Standard For Licensing) Regulation 2009 (commenced September 2009)

Protection of the Environment Operations Act 1997 - Chapter 5, Part 5.6 (amended December 2009)

Protection of the Environment Operations (Clean Air) Regulation 2002 - Parts 4 and 5 (amended November 2009)

Protection of the Environment Operations (Clean Air) Amendment (Vapour Recovery) Regulation 2009 (commenced November 2009)

Victoria

www.legislation.vic.gov.au

Dangerous Goods Act 1985 (amended January 2010) (amended March 2010)

Dangerous Goods (Storage and Handling) Regulations 2000 (amended January 2009)

Electricity Safety Act 1998 (amended December 2009) (amended January 2010)

Electricity Safety Amendment Act 2007 (remaining provisions commenced December 2009)

Electricity Safety (Installations) Regulations 1999 - Parts 4A Division 2 (amended January 2010)

Equipment (Public Safety) Act 1994 - Part 2 (amended August 2006)

Equipment (Public Safety) Regulations 2007 – Parts 2 to 8 and Schedule (commenced July 2007)

Gas Safety Act 1997 (amended December 2009) (amended January 2010)

Gas Safety (Safety Case) Regulations 2008 (commenced January 2009)

Occupational Health and Safety Act 2004 (amended January 2010) (amended March 2010)

Occupational Health and Safety Regulations 2007 – Parts 3.5, 3.6 and 6.1, and Schedule 3 (amended April 2010)

Queensland

<http://www.legislation.qld.gov.au/Legislation.htm>

Coal Mining Safety and Health Act 1999 (amended November 2009) (amended April 2010)

Coal Mining Safety and Health Regulation, 2001 – Chapter 2 Part 10 (amended July 2009)

Mining and Quarrying Safety and Health Act 1999 (amended November 2009) (amended April 2010)

Petroleum and Gas (Production and Safety) Act 2004 (amended December 2009) (amended April 2010)

Petroleum and Gas (Production and Safety) Regulation 2004 – Chapter 1, Part 3 and Chapter 5, Part 3 (amended September 2009) (amended December 2009)

Workplace Health and Safety Act 1995 - Part 3, Division 2 (amended November 2009 - remaining amendment provisions commenced December 2009 and January 2010) (amended March 2010)

Workplace Health and Safety Regulation 2008 – Parts 3 and 8, and Schedule 5 (amended September 2009) (amended October 2009)

Western Australia

<http://www.slp.wa.gov.au/legislation/statutes.nsf/default.htm>

Occupational Safety and Health Act 1984 (amended December 2009)

Occupational Safety and Health Regulations 1996 - Part 4, Division 4 (amended February 2010) (amended March 2010)

South Australia

<http://www.legislation.sa.gov.au>

Occupational Health, Safety and Welfare Act 1986 (amended January 2008)

Occupational Health, Safety and Welfare Regulations 1995 - Parts 3 and 6
1995 (amended August 2009)

Tasmania

<http://www.thelaw.tas.gov.au/>

Dangerous Goods (Safe Transport) Act 1998 (amended and re-named July 2009)

Dangerous Goods (General) Regulations 1998 - Part 8 (commenced January
1999) (repealed July 2009)

Dangerous Substances (Safe Handling) Act 2005 (amended July 2009)

Dangerous Substances (Safe Handling - Transitional) Regulations 2009
(commenced July 2009)

Dangerous Substances (Safe Handling) Regulations 2009 (amended
February 2010)

Dangerous Substances (Safe Handling) Amendment Regulations 2010
(commenced February 2010)

Environmental Management and Pollution Control Act 1994 (amended April 2010)

Environmental Management and Pollution Control Order 2010 (commenced
April 2010)

Environmental Management and Pollution Control (Environmental
Infringement Notices) Regulations 2006 (amended February 2010)

Environmental Management and Pollution Control (Environmental
Infringement Notices) Amendment Regulations 2010 (commenced February
2010)

Environmental Management and Pollution Control (Miscellaneous Noise)
Regulations 2004 – Part 2 (amended February 2010)

Environmental Management and Pollution Control (Miscellaneous Noise)
Amendment Regulations 2010 (commenced February 2010)

Workplace Health and Safety Act 1995 - Part 3 (amended December 2009)
(amended February 2010)

Workplace Health and Safety Regulations, 1998 - Part 3, Division 3,
Schedule 8 and 9 (repeal postponed in November 2009 till January 2011)

Northern Territory

<http://notes.nt.gov.au/dcm/legislat/legislat.nsf/341afd77c15dc4692565a6000e3509?OpenView>

Petroleum Act 1984 (amended September 2009)

Petroleum (Occupational Health and Safety) Regulation 2001 – Parts 8 and
9 (amended September 2009)

Workplace Health and Safety Act 2007 – Part 5 Division 1 (amended September
2009)

Workplace Health and Safety Regulations 1992 - Part 10 and Schedule 1
(amended June 2008)

Australian Capital Territory

<http://www.legislation.act.gov.au/>

Scaffolding and Lifts Act 1957 (amended April 2004)

Scaffolding and Lifts Regulations 1957 – Part 11

Work Safety Act 2008 – Part 2 (provisions commenced October 2009)

Work Safety Regulation 2009 - Part 7 Division 7.12 (commenced October
2009)

New Zealand

<http://www.legislation.govt.nz/>

Health and Safety in Employment Act, 1992 (commenced April 1993) (amended
December 2004)

Health and Safety in Employment Regulations, 1995 – Part 2 (amended October 2003)

8.2. Statutory Codes of Practice

Commonwealth

<http://www.safeworkaustralia.gov.au/>

- National Code of Practice for Storage and Handling of Workplace Dangerous Goods, March 2001 – Appendix 9
- National Standard for Licensing Persons Performing High Risk Work, 2006
- National Standard for Plant 1994 - Sections 2, 3, 4 and 5, and Schedule 1

<http://www.comlaw.gov.au>

- Trade Practices Act 1974 - Consumer Protection Notice No. 12 of 2008 - Consumer Product Safety Standard: Vehicle Support Stands (registered December 2008)

www.amsa.gov.au

- Marine Orders - Part 32: Cargo Handling Equipment, Issue 2 (amendment registered June 2007)

New South Wales

<http://www.workcover.nsw.gov.au/>

- Code of Practice for Moving Plant on Construction Sites 2004 - Chapters 2, 3 and 4 (commenced January 2004)
- Storage and Handling of Dangerous Goods Code of Practice 2005 – Appendix 8
- Work Near Overhead Power Lines: Code of Practice 2006 (commenced September 2006)

<http://www.dpi.nsw.gov.au/>

- Storage and Handling of Dangerous Goods: Code of Practice, 2005 – Appendix 8 (adopted by the NSW DPI)

<http://www.safeworkaustralia.gov.au/>

- National Standard for Licensing Persons Performing High Risk Work, 2006 (adopted in NSW by the Occupational Health and Safety Regulation 2001, as amended in September 2009 by the Occupational Health and Safety Amendment (National Code of Practice and National Standard for Licensing) Regulation 2009)

Victoria

<http://www.workcover.vic.gov.au/>

- Code of Practice for Plant 1995 - Sections 21.9 and 21.12

<http://www.safeworkaustralia.gov.au/>

- National Standard for Licensing Persons Performing High Risk Work, 2006 (adopted by the Victorian Occupational Health and Safety Regulations 2007)

Queensland

<http://www.deir.qld.gov.au/workplace/index.htm/>

- Children and young workers code of practice 2006 – Section 3 (amended December 2008)
- Plant Code of Practice 2005 - Sections 6 and 7 (amended December 2008)
- Rural Plant Industry Code of Practice 2004 (amended December 2008)
- Sugar Industry Code of Practice 2005, Sugar Mill Safety – Part 5 (amended December 2008)

<http://www.justice.qld.gov.au/fair-and-safe-work/electrical-safety>

- Code of Practice - Working Near Exposed Live Parts, Version 2 (repealed January 2010)
- Electrical Safety Code of Practice 2010 - Working Near Exposed Live Parts (commenced January 2010)

<http://www.derm.qld.gov.au/>

- Mines Inspectorate Directive – Use of polyurethane foam to flatproof tyres used in underground coal mines

<http://www.safeworkaustralia.gov.au/>

- National Standard for Licensing Persons Performing High Risk Work, 2006 (adopted by the Queensland Workplace Health and Safety Regulation 2008, July 2009)

Western Australia

<http://www.commerce.wa.gov.au/WorkSafe/>

- National Standard for Licensing Persons Performing High Risk Work, 2006 (adopted in WA in October 2007)

<http://www.dmp.wa.gov.au/index.aspx>

- Storage and Handling of Dangerous Goods Code of Practice 2008 – Section 7 (issued June 2008)

Tasmania

<http://www.safeworkaustralia.gov.au/>

- National Code of Practice for Storage and Handling of Workplace Dangerous Goods, March 2001 – Appendix 9 (referenced by the Tasmanian Dangerous Substances (Safe Handling) Regulations 2009)

Australian Capital Territory

<http://www.ors.act.gov.au/WorkCover>

- National Standard for Plant 1994 - Sections 2, 3, 4 and 5, and Schedule 1 (adopted by ACT)

New Zealand

<http://www.osh.dol.govt.nz/>

- Approved Code of Practice for Cranes - Includes the Design, Manufacture, Supply, Safe Operation, Maintenance and Inspection of Cranes (3rd Edition commenced January 2010)
- Approved Code of Practice for Operator Protective Structures on Self-Propelled Mobile Mechanical Plant
- Approved Code of Practice for Training Operators and Instructors of Power Industrial Lift Trucks

8.3. Management System Standards

<http://www.saiglobal.com/shop/Script/search.asp>

AS/NZS ISO 9001-2008 Quality Management Systems - Requirements (Sections 6.3, 7.1, 7.5 and 7.6)

AS/NZS 4801- 2001 Occupational Health and Safety Management Systems – Specifications with Guidance for Use (Section 4.4.6)

AS 4581-1999 Management System Integration – Guidance to Business, Government and Community Organizations (Section 7)

AS 4292.1-2006 Rail Safety Management - Part 1: General Requirements (Section 6)

<http://www.workcover.vic.gov.au/>

SafetyMAP Auditing Health and Safety Management Systems, 4th Edition – Elements 3.9 and 3.10

<http://www.comcare.gov.au>

Comcare National Self Insurer OHS Audit Tool, 2007 – Element 3.10

<http://www.worksafe.vic.gov.au>

NAT National Self Insurer OHS Audit Tool, 2007 – Element 3.10

8.4. Australian and New Zealand Standards

<http://www.saiglobal.com/shop/Script/search.asp> (for Australian standards)

<http://www.standards.co.nz> (for New Zealand standards)

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| Please Note | Standards which are referenced in legislation (i.e. acts and regulations) are shown in <u>underlined text</u> . In addition, it should be noted that many acts and regulations, in various jurisdictions, contain provisions that certain matters are to be in accordance with the “appropriate Australian Standard” or “relevant Australian standard” without specifically nominating a standard by number or title. |
| <u>AG 901-1996</u> | <u>Code of practice for NGV refuelling stations (superseded by AS 5092-2009 in October 2009); referenced in:</u> <u>NSW Storage and Handling of Dangerous Goods Code of Practice 2005</u> <u>WA Gas Standards (Gasfitting and Consumer Gas Installations) Regulations 1999</u> <u>Tas Dangerous Substances (Safe Handling) Regulations 2009</u> |
| <u>AS 1425-2007</u> | <u>LP Gas Fuel Systems for Vehicle Engines (issued July 2007); referenced in:</u> <u>Commonwealth Marine Orders Part 32 – Cargo Handling Equipment</u> <u>National Standard for Commercial Vessels</u> <u>NSW Dangerous Goods (Gas Installations) Regulation 1998</u> <u>Queensland Transport Operations (Road Use Management - Vehicles Standards and Safety) Regulation 1999</u> <u>Queensland Petroleum and Gas (production and Safety) Regulation 2004</u> <u>WA Gas Standards (Gasfitting and Consumer Gas Installations) Regulations 1999</u> <u>WA Road Traffic (Vehicle Standards) Rules 2002</u> <u>SA Dangerous Substances Regulations 2002</u> <u>SA Road Traffic (Vehicle Standards) Rules 1999</u> <u>Tas Dangerous Goods (General) Regulations 1998 (repealed)</u> <u>Tas Gas Safety Regulations 2002, as amended by the Gas (Safety) Amendment Regulations 2009</u> <u>NT Dangerous Goods Regulations 1985</u> |
| <u>AS 1763-1985</u> | <u>Industrial Trucks - Glossary of Terms</u> |
| <u>AS 1915-1992</u> | <u>Electrical Equipment for Explosive Atmospheres - Battery-operated Vehicles; referenced in:</u> <u>Commonwealth Marine Orders Part 32 – Cargo Handling Equipment</u> <u>NT Dangerous Goods Regulations 1985</u> |
| <u>AS 2337</u> | <u>Gas Cylinder Test Stations; referenced in:</u> <u>National Code of Practice for the Storage and Handling of Workplace Dangerous Goods 2001</u> |

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| | <p><u>NSW Storage and Handling of Dangerous Goods Code of Practice 2005</u> <u>Victoria Code of Practice for Plant 1995</u> <u>Victoria Code of Practice for the Storage and Handling of Dangerous Goods 2000</u> <u>Queensland Tunnelling Code of Practice 2007</u> <u>WA Storage and Handling of Dangerous Goods Code of Practice 2008</u> <u>SA OHS&W Regulations 1995</u> <u>Tas Workplace Health and Safety Regulations 1998</u> <u>Tas Gas Safety Regulations 2002, as amended by the Gas (Safety) Amendment Regulations 2009</u> <u>NT Workplace Health and Safety Regulations 1992</u> <u>NT Dangerous Goods Regulations 1985</u> <u>NT Petroleum (Occupational Health and Safety) Regulations 2001</u></p> |
| <p><u>AS 2337.1-2004</u></p> | <p><u>Gas Cylinders Test Stations - General Requirements, Inspections and tests (issued August 2004); referenced in:</u> <u>Commonwealth Occupational Health and Safety (Safety Standards) Regulations 1994</u> <u>National Standard for Commercial Vessels</u> <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> <u>NSW Technical Guidance Code of Practice</u> <u>Queensland Petroleum and Gas (production and Safety) Regulation 2004</u> <u>NT Workplace Health and Safety Regulations 1992</u> <u>NT Petroleum (Occupational Health and Safety) Regulations 2001</u> <u>NZ Hazardous Substances (Compressed Gases) Regulations 2004</u></p> |
| <p><u>AS 2337.2-1990</u></p> | <p><u>Gas Cylinders Test Stations - LP Gas Fuel Vessels for Automotive Use (issued May 1990) (amendment 1 issued September 2004); referenced in:</u> <u>Commonwealth Occupational Health and Safety (Safety Standards) Regulations 1994</u> <u>National Standard for Commercial Vessels</u> <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> <u>NSW Technical Guidance Code of Practice</u> <u>Queensland Petroleum and Gas (production and Safety) Regulation 2004</u> <u>Queensland Plant Code of Practice 2005</u> <u>NT Workplace Health and Safety Regulations 1992</u> <u>NT Petroleum (Occupational Health and Safety) Regulations 2001</u></p> |
| <p><u>AS 2337.3-2006</u></p> | <p><u>Gas cylinder test stations - Transportable gas cylinders - Periodic inspection and testing of composite gas cylinders (issued October 2006) (amendment 1 issued November 2007); referenced in:</u> <u>Commonwealth Occupational Health and Safety (Safety Standards) Regulations 1994</u> <u>NSW Technical Guidance Code of Practice</u> <u>NT Workplace Health and Safety Regulations 1992</u></p> |

- AS 2359 NT Petroleum (Occupational Health and Safety) Regulations 2001
Powered Industrial Trucks (re-issued February 1995);
referenced in:
Commonwealth Marine Orders Part 32 – Cargo Handling
Equipment
NSW Technical Guidance Code of Practice
NSW Storage and Handling of Dangerous Goods Code of
Practice 2005
Victoria Code of Practice for Prevention of Falls in General
Construction (revoked)
Victoria Code of Practice for Plant 1995
Queensland Plant Code of Practice, 2005
Queensland Rural Plant Code of Practice 2004 (amended
December 2008)
Queensland Tunnelling Code of Practice 2007
- AS 2359.1-1995 General Requirements (re-issued May 1995) ; referenced in:
Commonwealth Marine Orders Part 32 – Cargo Handling
Equipment
NSW Code of Practice for the Storage and Handling of
Dangerous Goods, 2005
NSW Technical Guidance Code of Practice
NZ Approved Code of Practice for Training Operators and
Instructors of Power Industrial Lift Trucks
NZ Approved Code of Practice for Cranes (3rd Edition January
2010)
- AS 2359.2-1985 Operation; referenced in:
Commonwealth Marine Orders Part 32 – Cargo Handling
Equipment
NSW Storage and Handling of Dangerous Goods Code of
Practice 2005
NSW Code of Practice for Moving Plant on Construction Sites
2004
NSW Technical Guidance Code of Practice
Victoria Code of Practice for Prevention of Falls in General
Construction (revoked)
WA Code of Practice: The Prevention of Falls at Workplaces,
2004
NZ Approved Code of Practice for Training Operators and
Instructors of Power Industrial Lift Trucks
NZ Approved Code of Practice for Cranes (revised March
2007)
- AS 2359.3-1995 Counterbalanced Fork-lift Trucks - Stability Tests; referenced
in:
NSW Technical Guidance Code of Practice, September 2001)
NSW Storage and Handling of Dangerous Goods Code of
Practice 2005
- AS 2359.4-1995 Reach and Straddle Fork-lift Trucks - Stability Tests;
referenced in:
NSW Technical Guidance Code of Practice
NSW Code of Practice for the Storage and Handling of
Dangerous Goods, 2005
- AS 2359.5-2005 Powered industrial trucks - Symbols for operator controls and
other displays (issued August 2005); referenced in:
NSW Technical Guidance Code of Practice

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| <u>AS 2359.6-1995</u> | <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> Safety Codes; referenced in: <u>NSW Technical Guidance Code of Practice</u> <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> |
| <u>AS 2359.7-1995</u> | <u>Terminology (amendment 1 issued September 1997);</u> referenced in: <u>NSW Technical Guidance Code of Practice</u> <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> |
| <u>AS 2359.8-1995</u> | <u>Pallet Stackers and high-lift Platform Trucks - Stability Tests;</u> referenced in: <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> <u>NSW Technical Guidance Code of Practice</u> |
| <u>AS 2359.9-1995</u> | <u>High-lift Rider trucks - Overhead Guards - Specification and Testing;</u> referenced in: <u>NSW Technical Guidance Code of Practice</u> <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> |
| <u>AS 2359.10-1995</u> | <u>Fork-lift Trucks - Hook-on Type Fork Arms - Vocabulary;</u> referenced in: <u>NSW Technical Guidance Code of Practice</u> <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> |
| <u>AS 2359.11-1995</u> | <u>Fork-lift Trucks - Hook-on Type Fork Arms and Fork Carriers - Mounting Dimensions;</u> referenced in: <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> <u>NSW Technical Guidance Code of Practice</u> |
| <u>AS 2359.12-1996</u> | <u>Hazardous Areas (issued January 1996);</u> referenced in: <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> <u>NSW Technical Guidance Code of Practice</u> |
| <u>AS 2359.13-2005</u> | <u>Victoria Foundries Compliance Code 2008</u> <u>Queensland Foundry Industry Code of Practice 2004</u> <u>Powered industrial trucks - Brake performance and component strength (issued March 2005));</u> referenced in: <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> |
| <u>AS 2359.14-2005</u> | <u>Powered industrial trucks - Fork arms - Technical characteristics and testing (issued August 2005));</u> referenced in: <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> |
| <u>AS 2359.15-2005</u> | <u>Powered industrial trucks - Fork-arm extensions and telescopic fork arms - Technical characteristics and strength requirements (issued August 2005));</u> referenced in: <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> |
| <u>AS 2359.16-2005</u> | <u>Powered industrial trucks - Safety signs and hazard pictorials - General principles (issued August 2005));</u> referenced in: <u>NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005</u> |

- AS 2359.17-2008 Powered industrial trucks - Stability tests for rough terrain trucks (ISO 8379:1998, MOD) (issued June 2008); referenced in:
NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005
- AS 2359.18-2008 Powered industrial trucks - Stability tests for industrial variable-reach trucks (issued June 2008); referenced in:
NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005
- AS 2359.19-2008 Powered industrial trucks - Additional stability tests for industrial variable-reach trucks handling freight containers of length 6 m and above (issued June 2008); referenced in:
NSW Code of Practice for the Storage and Handling of Dangerous Goods, 2005
- AS/NZS 2538:2004 Vehicle support stands (issued July 2004); referenced in:
Commonwealth Consumer Protection Notice No. 12 of 2008 - Consumer Product Safety Standard: Vehicle Support Stands
- AS 2739-2009 Natural Gas (NG) Fuel Systems for Vehicle Engines (issued March 2009); referenced in:
NSW Dangerous Goods (Gas Installations) Regulation 1998
Queensland Petroleum and Gas (production and Safety) Regulation 2004
WA Gas Standards (Gasfitting and Consumer Gas Installations) Regulations 1999
SA Dangerous Substances Regulations 2002
Tas Gas Safety Regulations 2002, as amended by the Gas (Safety) Amendment Regulations 2009
- AS 2740-2001 Wedge-type sockets; referenced in:
Victoria Code of Practice for the Safe use of Cranes in the Building and Construction Industry 1990
NT Work Health (OH&S) Regulations 1992
NT Petroleum (Occupational Health and Safety) Regulations 2001
- AS 2746-2008 Working areas for gas-fuelled vehicles (issued October 2008); referenced in:
Queensland Petroleum and Gas (production and Safety) Regulation 2004 (confirmed by Queensland DME, February 2009)
- AS/NZS 3509-2009 LP Gas Fuel Vessels for Automotive Use (issued January 2009); referenced in:
Commonwealth Occupational Health and Safety (Safety Standards) Regulations 1994
National Standard for Commercial Vessels
NSW OH&S Regulation 2001
NSW Storage and Handling of Dangerous Goods Code of Practice 2005
Victoria Occupational Health and Safety Regulations 2007
Queensland Plant Code of Practice, 2005
Queensland Tunnelling Code of Practice 2007
WA OH&S Regulations 1996
Tas Workplace Health and Safety Regulations 1998
NT Workplace Health and Safety Regulations 1992
NT Petroleum (Occupational Health and Safety) Regulations 2001
- AS 3570-1998 Automotive diesel fuel; referenced in:

| | |
|---------------------------|---|
| <u>AS 3713-1989</u> | <u>National Standard for Commercial Vessels</u> <u>Acoustics - Industrial Trucks - Noise Measurement; referenced in:</u> <u>NZ Approved Code of Practice for the Management of Noise in the Workplace</u> |
| <u>AS/NZS 4602-1999</u> | <u>High Visibility Safety Garments (issued September 1999); referenced in:</u> <u>NSW Code of Practice for Moving Plant on Construction Sites 2004</u> <u>NSW Code of Practice for Excavation 2000</u> <u>NSW Code of Practice for Tunnels Under Construction 2006</u> <u>Queensland Traffic Management for Construction or Maintenance Work Code of Practice 2008</u> <u>Queensland Tunnelling Code of Practice 2007</u> <u>Tas Forest Safety Code (Tasmania) 2007</u> |
| AS 4973-2001 | Industrial Trucks – Inspection and repair of Fork Arms in Service on Fork-lift Trucks (issued March 2001) |
| <u>AS 4983-2010</u> | <u>Gas fuel systems for forklifts and industrial engines (issued January 2010); referenced in:</u> <u>Queensland Petroleum and Gas (production and Safety) Regulation 2004</u> <u>WA Gas Standards (Gasfitting and Consumer Gas Installations) Regulations 1999</u> <u>Tas Gas Safety Regulations 2002, as amended by the Gas (Safety) Amendment Regulations 2009</u> |
| Please note: | AS 4983-2003 was superseded, January 2010 |
| AS 5092-2009 | CNG refuelling stations (issued October 2009; supersedes AG 901-1996) |
| NZS/ANSI/ITSDF B56.1:2005 | Safety standard for low lift and high lift trucks (issued December 2006) |

8.5. International Standards

<http://www.iso.ch/iso/en/ISOOnline.frontpage>

<http://www.saiglobal.com/shop/Script/search.asp>

| | |
|-----------------------------|--|
| ISO 1074:1991 | Counterbalanced Fork-Lift Trucks - Stability Tests |
| ISO 2328:2007 | Fork-lift trucks - Hook-on type fork arms and fork arm carriages - Mounting dimensions |
| ISO 3691-5:2009 | Industrial trucks - Safety requirements and verification - Part 5: Pedestrian-propelled trucks |
| ISO 5053:1987 | Powered Industrial Trucks - Terminology |
| ISO 6055:2004 | Industrial trucks - Overhead guards - Specification and testing |
| ISO 6292:1996 | Powered Industrial Trucks and Tractors - Brake Performance and Component Strength |
| ISO 10326-1:1992/Amd 1:2007 | Mechanical vibration - Laboratory method for evaluating vehicle seat vibration - Part 1: Basic requirements - Amendment 1 |
| ISO 10658:1996 | Industrial Trucks Operating In Special Conditions of Stacking With Load Laterally Displaced By Powered Devices - Additional Stability Test |

| | |
|-------------------|--|
| ISO 21281:2005 | Construction and layout of pedals of self-propelled sit-down rider-controlled industrial trucks - Rules for the construction and layout of pedals |
| ISO 22915-2:2008 | Industrial trucks - Verification of stability - Part 2: Counterbalanced trucks with mast |
| ISO 22915-20:2008 | Industrial trucks - Verification of stability - Part 20: Additional stability test for trucks operating in the special condition of offset load, offset by utilization |
| ISO 22915-21:2009 | Industrial trucks - Verification of stability - Part 21: Order-picking trucks with operator position elevating above 1 200 mm |
| ISO 22915-3:2008 | Industrial trucks - Verification of stability - Part 3: Reach and straddle trucks |
| ISO 22915-7:2009 | Industrial trucks - Verification of stability - Part 7: Bidirectional and multidirectional trucks |
| ISO 24135-1:2006 | Industrial trucks - Specifications and test methods for operator restraint systems - Part 1: Lap-type seat belts (issued October 2006) |

8.6. Guidance Notes and Publications

Federal Safety Commissioner

<http://www.fsc.gov.au/>

- Fact Sheet: Reaccreditation Targeted Hazard - Mobile Plant and Equipment
- OHSE Management Plan

Safe Work Australia

<http://www.safeworkaustralia.gov.au/>

- National Guidelines for OHS Competency Standards for the Operation of Loadshifting Equipment and Other Types of Specified Equipment [NOHSC: 7019 (1992)]
- Guideline - Integrating OHS competencies into national industry competency standards
- Regulation Impact Statement for the National Standard for Licensing Persons Performing High Risk Work

Comcare Australia

<http://www.comcare.gov.au>

- Approved Code of Practice on OHS Standards for Operation of Loadshifting Equipment
- Overview of Approved Code of Practice on OHS Standards for Operating Load Shifting Equipment & Other Specified Equipment
- SRC 61 (Jan 06) Application for Registration (Reg 4.51) or Notification of Plant Design (Reg 4.50)
- SRC 144 (Jan 06) Notification Form: Compliance with Maintenance Requirement for Plant other than Tower Cranes (Reg 4.47)
- SRC 224 (Jan 06) Application Form: Variation to a Licence to Operate Plant (Reg 4.46)
- SRC 225 (Jan 06) Instructions for Completing an Application for an Exemption from the Licensing Requirement (Reg 4.40A)
- SRC 226 (Jan 06) Application Form: Exemption from Licensing Requirement (Reg 4.40A)

- SRC 227 (Jan 06) Instructions for Completing an Application for a New Licence to Operate Plant
- SRC 228 (Jan 06) Application Form: New Licence to Operate Plant (Reg 4.41)
- SRC 229 (Jan 06) Instructions for Completing a Notification of Compliance with Maintenance Requirement for Plant other than Tower Cranes (Reg 4.47)
- SRC 230 (Jan 06) Instructions for Completing an Application for Renewal of Licence to Operate Plant (Reg 4.42)
- The Definition of Plant and how to Find the Plant Regulations

APPEA (Australian Petroleum Production and Exploration Association)

<http://www.appea.com.au>

- High Potential Incident Alert 06 - Individual Struck by Forklift Jib

Fire Protection Association Australia

<http://www.fpa.com.au/>

- Powered Industrial Trucks including type Designations areas of use, Conversions, Maintenance and operations

WorkCover Authority – NSW

<http://www.workcover.nsw.gov.au/>

- A Guide to Safety in the Metal Fabrication Industry
- Fork Lift Truck Drivers Guide
- Forklift Trucks
- Making your Forklift work for you
- Moving Plant on Construction Sites: Safety Guide
- Order Picking Forklift Truck (LO)
- Safe Hire Self Assessment Tool – Checklist
- Safety alert - Dangers with split rim tyre assemblies
- Traffic Management in Warehousing

NSW Department of Primary Industries – Minerals and Petroleum

<http://www.dpi.nsw.gov.au/minerals>

- General Workplace Inspection Checklist (Including Prescribed Hazards)
- Guidelines for Surface Mobile and Transportable Equipment for Use in Mines
- LU09-02 Licences for high-risk work and certificates of competency for other work
- Mechanical Engineering Safety - Steering
- Mechanical Engineering Safety - Towing, Jacking and Supporting
- Mechanical Engineering Safety - Wheels and Rims
- Mechanical Engineering Safety Engineering Standards - Mobile Plant Surface
- Mechanical Engineering Safety Engineering Standards - Mobile Plant - Underground Coal
- Mine Safety Legislation Update - Licences for high-risk work and certificates of competency for other work
- Safety Bulletin - Failure of mobile equipment braking systems and procedures
- Safety Bulletin - Mobile plant - safety critical systems
- Safety Bulletin - Safe Use of Flameproof Headlights
- SB09-02 Mobile equipment contact with high-voltage overhead powerlines
- Tyre Safety Awareness Seminar

WorkCover Authority – Vic

<http://www.workcover.vic.gov.au/>

- A Guidebook of Industrial Traffic Management and Forklift Safety
- Battery explosion – worker injured
- Consultation Case Study - Manufacturing – forklifts
- Construction industry safe Work Method Statement (SWMS) template
- Delivery Planning - Unloading At Site
- Empty drums are not designed for lifting
- Forklift - Certificate Requirements for Pedestrian Forklift Trucks
- Forklift Operators: Certificates of Competency
- Forklift safety
- Forklift Safety - Reducing the Risk - Forklift Instability
- Forklift Safety - Reducing the Risk - Pedestrian Safety
- Forklift Safety Checklist
- Forklift Safety Reducing the Risk
- Forklift speed control system
- Forklift stability and other technical safety issues
- Forklifts - Developing a traffic management plan
- Forklifts - Getting on and off safely
- Forklifts - Instability and Excessive Speed
- Forklifts and Pedestrians Don't Mix
- Forklifts in Forest Operations - Certificate Requirements for Users and Operators
- Forklifts in Primary Production - Certificate Requirements for Users and Operators
- Frequently Asked Questions. Licence to Perform High Risk Work - Primary Producers and Forestry Operators
- Guidelines for powered mobile plant
- Improperly issued certificates of competency - OH&S (Certification of Plant Users and Operators) Regulations, 1994
- Mobile Hydraulic Plant
- Occupational Health and safety Regulations 2007 – High Risk Work (Licensing and Registrations)
- Pedestrian movement in forklift traffic areas
- Pedestrian Safety
- Pedestrian/Forklift interface
- Powered Mobile Plant
- Powered Mobile Plant Checklist for Builders and Building Trades Contractors
- Powered Mobile Plant On Construction Sites
- Preventing Forklifts from Injuring People During Loading and Unloading of Trucks
- Risks of converting forklifts & other vehicles from LPG to petrol
- Road Freight - Unloading tautliners in high-wind conditions
- Safety Alert - Safe forklift operation

- Storage Area Forklift safety
- Working safely with containers
- Working safely with general cargo - steel products
- Your health and safety guide to Licensing and Registrations
- Zero tolerance for forklift dangers

Department of Primary Industries Victoria

<http://www.dpi.vic.gov.au/dpi/index.htm>

- SIR - 6 - 2005 Forklift rollover

Energy Safe Victoria

<http://www.esv.vic.gov.au/>

- Warning on Dangers of Working Near Power Lines, May 2002

Division of Workplace Health & Safety – Qld

<http://www.deir.qld.gov.au/workplace/index.htm/>

- Application for Registration of Registrable Plant
- Building and Construction - Housekeeping, equipment and common plant
- Building and Construction Industry: Workplace Health and Safety guide, 2005
- Certification, October 2001
- Changes to licensing requirements - An overview of the changes
- Children and Young Workers Code of Practice Fact Sheet, July 2006
- Counterweights on mobile plant
- Enforcement Note for Earthmoving and Loadshifting Equipment Used in Construction Work
- Forklifts
- Guide for Preventing Slips, Trips and Falls
- **Have you got your new occupational licence? Old style paper tickets are now illegal**
- Industrial truck operators handbook
- Pedestrians and forklifts don't mix (SAFE - December 2006)
- Plant, machinery and equipment
- Safety Alert - Safe forklift operation
- Tips for safe operation of powered mobile plant in the civil construction industry (SAFE - August 2007)
- Use of forklift trucks where flammable atmospheres may exist alert

Queensland Office of Fair and Safe Work - Electrical Safety

<http://www.justice.qld.gov.au/fair-and-safe-work/electrical-safety>

- Working around electricity - Dangerous situations

Queensland Department of Mines and Energy

<http://www.dme.qld.gov.au>

- Audible alarms on mobile equipment
- Forklift tyre frame failure
- Safety alert No. 39 - Forklift truck/ loader - crushing injury
- Safety Bulletin 76 The Presence of Chrysotile (White Asbestos) in Brake and Clutch Linings
- Tyre fires, pyrolysis and explosions
- Tyre handler clamping fork failure

- Tyre rim assembly blew apart
- Use of forklift trucks at mine & quarry sites

WorkSafe - WA

<http://www.commerce.wa.gov.au/WorkSafe/>

- Agricultural Workbook
- Application Guide for Registration as an Assessor for Certificates of Competency for Forklift Operators
- Carbon monoxide poisoning from LPG forklift exhaust fumes (15/1999)
- Certification, Registration and Licensing – Forklifts
- Driver dies in forklift rollover (29/1995)
- Falls from forklifts (19/1996)
- Fork-lift driver crushed (31/1995)
- Forklift driver dies in forklift accident (26/2000)
- Forklift truck injury (01/1996)
- Guidance Note: Powered Mobile Plant
- Guidance note: Working safely with forklifts
- Guide to inspecting the workplace
- Important information for forklift operators
- Mobile equipment on pedestrian ramps (09/2001)
- Modified forklift alarms WorkSafe Western Australia (29/2000)
- National Standard for Construction Work
- National Standard for persons performing high risk work
- New licence for high risk work (May 2007)
- New national licensing standard for high-risk workers (SafetyLine December 2006)
- New National Licensing Standards for high risk workers (SafetyLine Magazine, September 2006)
- OHSE Management Plan
- Powered Mobile Plant
- Safety and health alert 03/08 - Farmer crushed while working under a load raised on forks of forklift
- Seat belts can prevent workplace fatalities (19/1997)
- Trained fork-left operator injured (56/1999)
- Unsafe use of tractors modified for use as forklifts (12/2001)
- Use of a forklift with an attachment (25/1996)

WA Department of Mines and Petroleum

<http://www.dmp.wa.gov.au/index.aspx>

- Fatality during a forklift repair
- Forklifts - Access Ramps To Road Haulage Trucks
- Guideline - Tyre Safety, Fires and Explosions
- Manual tasks: Machinery and vehicle cab design
- Overhead Power lines

Energy Safety – WA

<http://www.energysafety.wa.gov.au>

- LPG-Autogas users important update
- LPG-Autogas users - general information brochure
- LPG-Autogas users - full technical report
- LPG-Autogas users - detailed test information of failed autogas equipment
- LPG-Autogas users - prohibition notice
- LPG-Autogas users - autogas hose information
- LPG-Autogas users - guidance note for installing copper fuel lines
- LPG-Autogas users - letter to industry

SafeWork - SA

<http://www.safework.sa.gov.au/>

- Auto Gas Fitters
- Changes to Licensing for High Risk Work: Information Sheet
- Forklift Safety Safeguard
- Forklift Work Platforms Safeguard
- Tyre Inflation Safety
- Vehicles Fitted with LPG Fuel Systems

South Australia Department for Transport, Energy and Infrastructure

<http://www.transport.sa.gov.au/index.asp>

- Working safely near overhead powerlines

Mining and Quarrying OH&S Committee – SA

<http://www.maqohsc.sa.gov.au/>

- Hazard Series Video - Mobile Plant Safety
- Incorrectly assembled split rims on forklift

Workplace Standards Authority – Tasmania

<http://www.wsa.tas.gov.au/>

- Are you the Holder of a Certificate of Competency?
- Certificates of Competency for Automotive Gasfitting work on Forklifts and Motor Vehicles
- Forklift Truck Certificate of Competency
- High Risk Work Licences (Workplace Issues March 2008)
- High risk work licensing in Tasmania (GB101)
- Information paper - Certificates of Competency for Automotive Gasfitting work on Forklifts and Motor Vehicles
- Information sheet on Fork Lift Truck operation (ISO003)
- New Licensing requirements for High Risk Work
- Registered Assessors: Assessors registered with Workplace Standards Tasmania for conducting assessments for licensing persons to Perform High Risk Work
- Safety Alert - Work boxes on industrial forklift trucks must comply with standards

WorkCover Tasmania

<http://www.workcover.tas.gov.au>

- A guide to the operation of mobile plant or equipment near overhead power lines (updated November 2006)
- Construction Industry: A Guide to Occupational Health and Safety
- Filling LPG Powered Fork Lift Trucks No 2 2001 (SA043)



- Forklift Crushes Worker No 2 1999 (SA026)
- Fork-lift Falls from Rear of truck No 1 1998 (SA016)
- Forklift safety: Reducing the Risks
- Forklift Truck Certificate of Competency (updated, February 2005)
- Forklift Work Box
- High risk work licensing in Tasmania
- Industrial equipment requiring an OHS certificate of competency to use or operate (GB101)
- Information sheet on Fork Lift Truck operation (updated August 2005)
- Making your Factory Safer and Healthier

Gas Standards and Safety - Tasmania

<http://www.wst.tas.gov.au/gssPublish/node/gss.htm>

- Automotive and Forklift LP Gas Cylinder
- Automotive Gasfitter application form
- Information paper - Certificates of Competency for Automotive Gasfitting work on Forklifts and Motor Vehicles
- Workplace Health and Safety (Gasfitting Work – Motor Vehicle and Forklift) Determination 2009

NT WorkSafe

<http://www.worksafe.nt.gov.au/>

- Horticulture - Forklift safety
- Horticulture - Forklift safety checklist
- Licensing - Occupational health and safety licence information

ACT WorkCover Authority

<http://www.ors.act.gov.au/WorkCover>

- Approved Exemptions for Operation of Plant in the ACT
- Forklift Truck Inspection Program Report
- Occupational Health and Safety (Pallet Trucks) Exemption 2009
- Occupational Health and Safety (Pedestrian Forklift Trucks) Exemption 2009
- Powered Mobile Plant – Control System Examples
- Powered Mobile Plant – Managing Risk
- Powered Mobile Plant –Warning Devices
- WorkCover Warns of Forklift Dangers
- Working Near Overhead Power Lines

ACT Work Safety Commissioner

<http://www.worksafety.act.gov.au/>

- High Risk Licensing

Department of Labour – NZ

<http://www.osh.dol.govt.nz/>

- An Introduction to the Approved Code of Practice for Training Operators and Instructors of Powered Industrial Lift trucks (Forklifts)
- Fork-Lift Truck Operators Safety Code - Part 1: Front Loading Forklift Trucks
- Fork-Lift Truck Operators Safety Code - Part 2: Order Pickers
- Fork-Lift Truck Operators Safety Code - Part 3: Side Loaders
- Fork-Lift Truck Operators Safety Code - Part 4: Straddle Trucks



- Moving Plant on Construction Sites

End of Document

SAMPLE